

Please read all instructions before proceeding

09/19



8' Wide Victorian Cedar Greenhouse Extension Assembly Instructions

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Introduction

Thank you for purchasing your new Alton greenhouse. We recommend you familiarise yourself with the instructions and read all safety information before you commence assembly. This instruction manual is also available online at <u>www.greenhousepeople.co.uk</u> in the technical help section should you need to reprint it. Should you require any additional advice you can always call us on 01782 385409.

Safety Warning

- Glass, aluminium and timber can potentially cause injury. Please ensure you wear protective goggles, gloves, headgear and suitable footwear when assembling and glazing the building.
- Please remember that glass is fragile and should be handled with extreme care. Always clear up and dispose of any breakages immediately.
- Do not assemble the greenhouse in high winds.
- For safety reasons and ease of assembly, we recommend that this greenhouse is assembled by a minimum of two people.
- Please clear all lying snow from the greenhouse roof as it can cause the roof to buckle or collapse.

Site Preparation

- When selecting a site for your greenhouse, it is vital that you choose as flat and level an area as possible.
- A concrete or slabbed base will provide the most solid foundation for your greenhouse. A slabbed base would be our preferred choice as this helps with drainage.
- Avoid placing your greenhouse under trees or in other vulnerable locations.
- To minimise the risk of wind damage, try to select as sheltered a site as possible, e.g. beside a hedgerow or garden fence.

Additional Considerations

- Please bear in mind that assembling your greenhouse can be time consuming. You may need to spread the construction over two or more days. We recommend that you avoid leaving the building partially glazed. If you ever have to leave your greenhouse half assembled and not anchored down, weigh it down with slabs or bags of sand to stop the wind moving it.
- You will find it helpful to prepare a large, clean and clear area in which to work in. A garage floor or flat lawn area is ideal.
- If you have arranged for someone to install your greenhouse for you, please check that all components are included. Most parts are numbered and can be identified by a stamp or removable label. Alternatively, the components can be identified by lengths detailed in the packing list in your main cardboard box.
- Remember this is a natural timber product, the wood may soak up some water and some staining may occur. Your Evolution greenhouse is factory dipped in a clear spirit based preservative. We recommend that you re-apply some clear treatment annually particularly on the most exposed areas. If you want to avoid this and give your greenhouse a more permanent finish you could apply an oil based product (refer to manufacturers recommendations for recoating).

Overview

To build your new greenhouse you will need the following tools:

Spirit Level	Pencil	Tape Measure
Hammer Drill	Hammer	Wooden/Rubber Mallet
PZ2 Screwdriver Bit	4mm Drill Bit	7mm Masonry Bit
Tall step ladders x 2	Cordless Screwdriv	er (2 would be ideal, 1 to drill and 1 to screw)

There are 8 different types of screws used in the construction of the greenhouse. These are as follows, with examples of where to look out for them:



You can build the sides and gables flat on the ground and then with help or using a prop position the first one ready for installation. You then work your way around the greenhouse connecting each section. Once you have completed the gables and sides you can install the ridge and the roof.

Overview

Glazing the structure is very simple but be very careful of the edges of the glass as the pane will break into tiny peaces if you catch an edge on a hard surface such as concrete. You should also wear suitable gloves and goggles when handling the glass (this also helps to keep it clean). It is good practice to pre-load the cedar bar capping with screws and position this around the greenhouse ready for you when you arrive with the glass.

During glazing you will also need to fit the louvre vents so make sure you have these built and ready to slot in. These fit between 2 pieces of glass and are held in place by the capping system.

Then fit the roof vents. This is done from the inside, gain access through the opening on a set of steps.

All you have left to do now is fit the gutter and downpipes, think about where you might site a water butt when doing this.

Option of gluing joints. This is **not** required for strength but you may do it if you wish. However bare in mind if you ever intend to move or adapt the greenhouse in the future this would make it very difficult. The best glue for this would be Poly Urethane Wood Adhesive. Take care when applying this, you only need a very small amount as the glue expands to fill the joint. If you use too much it may seep out of the joint and could be unsightly! Try a test piece before you start.

Read through the rest of this manual before starting, you are less likely to miss something doing this and you will have a better understanding of how it all works.

Base Preparation

Refer to your individual base plan supplied with your order confirmation for dwarf wall dimensions.

It is necessary to leave sufficient working room around your greenhouse when you're putting it up and also to allow for the possible need to replace a piece of glass in the future. If possible try and leave a minimum space of 2ft/610mm around the greenhouse.

Note that the door opens inwards so you should not have any higher ground or obstacles inside the front of the greenhouse.

Locate the greenhouse where there is maximum amount of sunlight and avoid if possible any shade from trees, fences or other buildings. Over-hanging branches can be a particular nuisance and should be avoided.

Choose a site where the greenhouse is relatively easy to get to and convenient to bring water to and possibly a supply of electricity.

Finally, and most importantly, choose a site where your Alton Greenhouse will look right so that it will complement your garden.

Side Assembly

Begin by laying out the components for your two extension sides flat on the ground as the diagram below shows (8' example shown throughout). Use the table below to help identify the components with the part numbers and sizes. First of all drill pilot holes through the bottom of each mortise on the cill section (diagram 4, page 9). Then slot each glazing bar into the mortise holes. These are designed as a tight fit so you may need help with this or maybe use a solid object to push against. Once firmly in position fix with the 50mm screw. Now slot the eaves rail into position. There is no need to fix this yet as it is done at a later stage.

					💓 Internal -	- Left hand si	de			
4' or a Part Name	8' Leng Part Number	th Ex Size (mm)	1	ion ty				Dia. 3	1	EV0423
			4′EX	8′EX						
4' Cill EX	EV0914	1260	2	-		EV0489	EV0489		ENDS Squa	
8' Cill EX	EV0176	2520	-	2		EVG			LO Squa	are cut joint)
4' Eaves Bar R EX	EV0916	1304	1	-				Dia. 2	Dia. 4	\backslash
4' Eaves Bar L EX	EV0915	1304	1	-	EV0176					
8' Eaves Bar R	EV0422	2564	-	1				/		
8' Eaves Bar L	EV0423	2564	-	1	internal –	Right hand			Dia.	1
Glazing Bar	EV0489	908	2	6	EV0422	8	8			
RH 8' Base Plate	EV0647M	2586	-	1						
LH 8′ Base Plate	EV0648M	2586	-	1	Square cut (no joint)	EV0489	EV0480		EV0489	
LH 4' Base Plate	EV1149M	1326	1	-			_			EV0176
RH 4' Base Plate	EV1155M	1326	1	-						_
					Diagram		d eaves bar	external face	EV0422	

Side Assembly



(If you are going to glue your joints this is the first point you would do this.)





The side base plates should be fitted flush to the ends of the side cills as shown in diagram 4. Fix with 25mm screws.

position

Before you position your side section onto the dwarf wall you should drill the pilot holes in the bottom of the side corner bars shown in diagram 6. The position of this hole should be about 19mm from the side face and 30mm measured from the bottom of the bar.

You can now position the side section on the aluminium base, you will need a helper to hold this in place or simply strap it to a set of steps.





Diagram 6 Evonso Evonso Evonso Evonso Evonso Evonso Evonso

Make sure the side corner bar is located correctly and the front face is flush with the end of the eaves bar, mark out the pilot hole positions shown in diagram 7 and 8. Diagram 10 and 11 on the next page show the direction the holes should be drilled in.





Before fixing this corner make sure the inside faces are all flush (diagram 9). When you are happy that the purling is located correctly (it is normal that the purling is set back slightly from the glass rebate on the front of the building) start by inserting the 80mm screw through the side of the eaves bar into the tenon on the end of the purling.

Next insert the 100mm screw vertically down through the roof corner bar into the eaves bar and finally securing the side corner bar (diagram 11).

Diagram 10





Repeat the last few steps to install the right hand side of the frame. Keep these sections supported in this state as the frame is quite fragile until it is completed. Next you will partially fix the door in place to help brace the two front gable sections together.



Take the door to the greenhouse frame assembly and slide it into place. Unlock and open the door so that it is 90 degrees to the frame as shown in the illustration on the opposite page.

You will need to pack the outside edge of the open door, ideally with a wedge so you have some adjustment or simply with some scrap cardboard from the packaging. This will help you get the frame in the correct position for fixing.

To start with you only need to put 4 fixings in the frame, 1 on either side at the top and the same at the bottom. The 50mm screws should go through the same face that the strike plate is mounted on and where the hinges are mounted on the other side. The back of the frame should line up with the inside face of the gable glazing bar, this should then also mean that the glass rebate on the frame header will line up with the rebate on the gable glazing bars (diagram 15).

When you are happy with the position of the frame fix it with the 50mm screws as shown on the opposite page. This is only an initial fix and adjustments can be made later.

Diagram 15





Door Parts			
Part Name	Part Number	Qty	
Door Lock	EV0606	1	
4" Hinges	EV0607	3	
Door Handle Set	EV0608	1	
Single Door	EV0710	1	



You should use four 50mm screws at the points shown as 'A' below. You don't want to fix to the brickwork until you are absolutely happy with the position and trueness of the greenhouse frame.

Only when the greenhouse has been glazed and you are ready to fix the building to the brickwork should you fix the door frame at the points shown as 'B' below. Make sure the door frame posts are vertical and are the same width apart all the way down (pack the frame out if necessary). Also its better to avoid drilling into the top course of bricks as this could dislodge them.

Once the frame is secure drill a pilot hole through the mortise slot in the door frame header (diagram 19).

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Slot the above door glazing bar into the mortise slot in the door frame header and secure it with a 50mm screw.



Extension Assembly



Extension Assembly



two eaves bars. Secure this with a two 50mm screw and the secure the bottom with two 25mm screw., remember to drill a pilot hole first.

Extension Assembly





A-frame Assembly

Now slot the extension roof bars into place, these are easy to identify as they have mortise slots cut into them. Don't fix them at this point as you will need some flexibility for when you install the A-frame brace.



Dia. 28

A-frame Assembly



A-frame Assembly

Dia. 31

Now the A-frame bracings are in place and secured drill a pilot hole down through the roof bar (EV0487) into the eaves bar and fix with a 100mm screw. When you do this make sure the roof bar is pulled in tight to the eaves bar.



External

Dia. 32

Roof Assembly

Dia. 33

Diagram 32

Standard Ridge Bar

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You will need two sets of step ladders at this point and a helper. Slot the ridge bar onto the tenons of the roof corner bars at both ends of the ridge. The central glazing bar on the front gable should locate with the ridge bar below the joint with the roof bars (diagram 36). Once in place still with your helper securing one end drill the roof corner glazing bars as shown in diagram 33 to 36. The pilot holes should be drilled horizontally and off centre as shown so that the screw on the one side misses the other. If you always drill the holes for the roof bars 18mm from the left hand side of the bar this will prevent any interference problems. Fix the roof bars with 80mm screws (diagram 36).

EVORES

Roof Assembly



screw (diagram 36).



Again with a helper supporting the other end of the ridge, locate the extension end of the ridge to the end of the first ridge, then do the same at the other end with the rear gable.

Drill а pilot hole through the bottom tenon of the extension ridge and through the roof bars. Fix the roof bars first with 80mm screws, pulling them in tight to the ridge. Then fix the ridge joint with a 100mm screw, this will go all the way through to the top of the first ridge section making sure this can't be pulled out.



Roof Assembly

Dia. 38

Now that the A-frame is complete and the ridge sections are in place it's a good idea to fit the aluminium ridge and eaves braces. Use 40mm screws to fix these in place. (it looks better if you have the manufacturing marks facing to the rear of the building).

You can now return to **page 31** of your main manual to finish off the roof assembly.



Parts List (please turn page for 8' extensions).

EVELLEXT4BOX1	Evo Victorian 8ft wide x 4ft long Extension Box **DW** Box 1	of 2
Part Code	Description	Quantity
EV0477	Glazing Bar Roof 8ft wide EV0477 1853mm	2
EV0487	Glazing Bar Roof 8ft wide Extension EV0487 1853mm	2
EV0489	Glazing Bar Side EV0489 908mm *DW*	2
EV0498	Glazing Bar Side Extension EV0498 932mm *DW*	2
EV0722	A-frame brace 8ft wide EV0722 1410mm	1
EV0724	A-frame Eaves Brace EV0724 1393mm	2
EV0537M	ALU Bracing Eaves EV0537 675mm **MOSS**	4
EV0538M	ALU Bracing Ridge EV0538 751mm **MOSS**	2
EVSMAEXT4	Evo Victorian 4ft Extension Smalls Pack	1
EVVICPACVENT	Victorian Vent bundle	1
D211	Grey Downpipe Length 1625MM	2
Instructions	Instructions	1
EVELLEXT4BOX2	Evo Victorian 8ft wide x 4ft long Extension Box **DW** Box 2	of 2
Dort Codo	Description	O

>	EVELLEXT4BOX2	Evo Victorian 8ft wide x 4ft long Extension Box **DW** Box 2 of 2	
>	Part Code	Description	Quantity
)	EV0914	Side Cill Extension 4ft 1260mm	2
	EV0915	Vic Eaves Bar Ext. 4ft LH 1304mm	1
_	EV0916	Vic Eaves Bar Ext. 4ft RH 1304mm	1
<	EV0917	Vic Ridge Bar Extension 4ft 1304mm	1
	EV1149M	LH 4' Base Plate 1326mm **MOSS**	1
	EV1155M	RH 4' Base Plate 1326mm **MOSS**	1
	EV1167M	Vic Gutter Extension 4ft 1260mm **MOSS**	2
	EV1176M	Vic Ridge Cap Extension 4ft 1260mm **MOSS**	1

Parts List

EVELLEXT8B	OX1 Evo Victorian 8ft wide x 8ft long Extension Box **DW** Box 1 of 2	
Part Code	Description	Quantity
EV0176	Side Cill Extension EV0176 2520mm	2
EV0422	Eaves Bar 8ft long Extension R EV0422 2564mm	1
EV0423	Eaves Bar 8ft long Extension L EV0423 2564mm	1
EV0448	Vic Ridge Bar 8ft long Extension EV0448 2564mm	1
EV0477	Glazing Bar Roof 8ft wide EV0477 1853mm	6
U EV0487	Glazing Bar Roof 8ft wide Extension EV0487 1853mm	2
EV0489	Glazing Bar Side EV0489 908mm *DW*	6
EV0498	Glazing Bar Side Extension EV0498 932mm *DW*	2
EV0489 EV0498 EV0537M EV0538M EV0625M EV0631M EV0647M EV0648M EV0648M EV0722 EV0724 EV0724 EV0721 D201 D207	ALU Bracing Eaves EV0537 675mm **MOSS**	8
EV0538M	ALU Bracing Ridge EV0538 751mm **MOSS**	4
EV0625M	ALU Vic Gutter 8ft long Extension EV0625 2520mm **MOSS**	2
EV0631M	ALU Vic Ridge Cap 8ft long Extension EV0631M 2520mm **MOSS**	1
	RH 8' Base Plate 2586mm **MOSS**	1
EV0648M	LH 8' Base Plate 2586mm **MOSS**	1
EV0722	A-frame brace 8ft wide EV0722 1410mm	1
EV0724	A-frame Eaves Brace EV0724 1393mm	2
EV0741	Gutter Extension Joint EV0741 45mm	2
D201	Outlet Stub	2
D 207	Downpipe Shoe	6
D 211	Grey Downpipe Length 1625MM	2
D214	Blanking Plug	2
	NT Victorian Vent bundle	2
X EVSMA03X	Evolutions smalls bag for extension No 3	1
D Instructions	Instructions	1

EVELLEXT8BOX2	Evo Victorian 8ft wide x 8ft long Extension Box **DW** Box 2 of 2	
Part Code	Description	Quantity



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